

# PARENT/TEACHER CONFERENCES

## ON LINE SCHEDULING FOR PARENT/TEACHER CONFERENCES

Fall conferences are scheduled for *Thursday, October 27, 2011*, from 3:00 p.m. to 8:00 p.m. and *Friday, October 28, 2011*, from 8:00 a.m. to 11:00 p.m.

The online sign-up will be available beginning *Monday, October 10* and will close at 3:00 p.m. on *Friday, October 21*.

Some teachers may not be available during the times that you are able to attend. Please e-mail the teacher by listing the first initial of their first name, then last name, then @sacs.k12.in.us. (for example: if you need to e-mail Mike Smith, it would be msmith@sacs.k12.in.us)

**Attention: Non-custodial parents: We welcome you to attend your student(s) conferences with the custodial parent; however we ask that the custodial parent be the one to set up conference times. Teachers are not able to conference separately with each parent.**

**To schedule Parent/Teacher Conferences, log in using your parent username and password and click on the Parent Teacher Conference link to sign-up for conference.**

**If you are aware of parents that do not have access to a computer, please have them call 431-2200 for assistance.**